

# ISE20 POSTER PRESENTATION GUIDELINES

Poster session will be held in the Multipurpose Hall at the Kunibiki Messe Convention Center.

Please refer to the Final Program for your poster number

**SET-UP:** Monday 1 September After 9:00 am

All posters must be set-up by 9:00 am on Tuesday 2 September and remain there during ISE20. This will give additional time to view posters during breaks.

**DATE AND TIME OF POSTER SESSION:** Wednesday 3 September 14:30 - 16:30

**Poster session will be divided into parts**

Part 1 14:30-15:30 For posters with odd number (eg. P1, P3, P5, etc)

Part 2 15:30-16:30 For posters with even number (eg. P2, P4, P6, etc)

During the presentation time, the author should plan to spend the entire hour at the poster for questions and discussion.

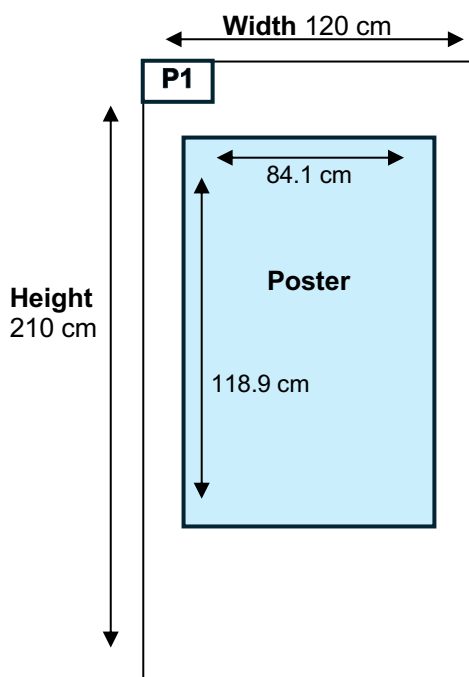
**TAKE DOWN:** Friday 5 September After the morning coffee break

All posters must be removed by 13:00 on Friday 5 September and you are responsible for your poster. All posters left after 13:00 will be disposed, so please remove your poster promptly.

## POSTER PREPARATION

- Pins will be provided for your use.
- The size of a poster board will be 210 cm high x 120 cm wide
- There will be a poster number on the left top corner
- The poster should be within this space but we recommend that you create poster in the A0 standard size (118.9 cm high x 84.1 cm wide).
- The poster board is self-standing. There will be one poster per board.

Poster Diagram - Please note that diagram is not to scale.



## TIPS FOR EFFECTIVE POSTER PRESENTATIONS

- When planning a poster presentation, it is useful to keep in mind the advantages of a poster over a podium presentation. Posters are available for viewing throughout the meeting and interested viewers have scheduled time for discussion, not just a few minutes.
- Carefully and completely prepare your poster well in advance of the Conference. There will not be time nor materials available for last minute preparation at the Conference. Practice setting up the poster before you leave for the Conference to determine what it will look like and to make sure that you have all of the necessary pieces.
- The title of your paper should appear at the top of your poster in CAPITAL letters. The size of the characters should be at least 2.5 cm (1") high. Below the title, place the authors' names and affiliations.
- It is important that you remember that the audience viewing your poster and listening to your presentation will be 1 meters from your poster. Please double-check your poster from 1 meters to ensure good readability.
- Use text sparingly. Use pictures, cartoons, and figures rather than text wherever possible. Bright colors will greatly enhance the attention of the viewer.
- Please be advised that audio-visual equipment will not be provided for poster presentations. You may bring your own laptop computer and run it off your battery (power will NOT be available
- The flow of your poster should be from the top left to the bottom right.
- Make your poster as self-explanatory as possible, so that you will have time for in-depth technical discussions.
- The poster board will have your assigned number on it, so there is no need for you to include your number on your poster.
- **IMPORTANT:** If you fly to Matsue for ISE20, we strongly recommend you to carry-in your poster tube so you will not lose your poster in transit. Printing service is not available in the conference facility.